Double vertical lines in the margin indicate areas of change since the October 1997 edition.

APPENDIX B

ABC UNIFORM DOCUMENTS AND STANDARD FORMS TO BE USED BY THE DESIGN PROFESSIONAL

All ABC documents and forms are available at the ABC's Web site, www.bc.state.al.us

This appendix contains uniform documents and standard forms to be used by design professionals for projects supervised and administered by the Technical Staff. Uniform documents and standard forms to be included in the project manual are contained in Appendix C. The types of projects to which this appendix applies includes projects of:

- $ State Agencies & Departments
- $ Postsecondary Education
- $ Public School & College Authority (PSCA)
- $ Alabama Building Renovation Finance Authority (ABRFA)
- $ Alabama Corrections Institution Finance Authority (ACIFA).
- $ Alabama Mental Health Finance Authority (AMHFA)
- $ Other "authorities" established by legislative acts to fund specific construction or improvement programs and which are assigned by the legislative act to the ABC for administration and supervision.

Below is a listing of the documents and forms contained in this appendix and where to refer in this manual for a discussion of each.

	Standard Form	Reference
ABC Form B-1:	Transmittal of Plan and/or Specifications	Chapter 3.B
ABC Form B-2:	Agreement Between Owner and Architect	Chapter 4
ABC Form B-2A:	Standard Articles of the Agreement Between Owner and Architect	Chapter 4
ABC Form B-3:	Checklist for Preparation of Agreement Between Owner and Architect	Chapter 4G
ABC Form B-4:	Amendment to O/A Agreement	Chapter 4D
ABC Form B-5:	Sample Architect's Statement for Services	Chapter 4I
ABC Form B-6:	Certified Tabulation of Bids (Sample)	Chapter 6E
ABC Form B-7:	Checklist for Preparation/Approval of Contract and Bonds	Chapter 7D
ABC Form B-8:	Pre-construction Conference Checklist	Chapter 8E
ABC Form B-9:	Project Data Form	Chapter 7D
ABC Form B-10:	Statement of Field Observations	Chapter 8D
ABC Form B-11:	Change Order Justification	Chapter 7H

ABC Form B-12:	Change Order Checklist	Chapter 7H
ABC Form B-13:	Final Payment Checklist	Chapter 7G

ι Denotes forms for which substitute, PSCA versions are contained in Chapter 9.