

Dept Use Only
Invoice # _____
Date Paid _____
Confirmation # _____

## PLAN REVIEW FEE CALCULATON WORKSHEET

The standard fee includes review of Schematic, Preliminary, Final and one Revised Final submittals. Additional Revised Final Fee will be charged for additional revised finals received after the first Revised Final.

BC # \_\_\_\_\_ DATE \_\_\_\_\_

PROJECT NAME \_\_\_\_\_

OWNER \_\_\_\_\_

ARCHITECT \_\_\_\_\_

ESTIMATED COST OF THE WORK \_\_\_\_\_

DATE OF INITIAL SUBMITTAL \_\_\_\_\_ FEE AMOUNT PAID \_\_\_\_\_

DATE OF FINAL SUBMITTAL \_\_\_\_\_ FEE AMOUNT PAID \_\_\_\_\_

(If paid electronically, these totals should not include any credit card or check processing charges.)

**Calculation of Fee:**

**Less than \$1,000    N/A**

**\$1,001 - \$50,000**

Cost of Work less \$ 1,000= \_\_\_\_\_ /1000 x \$5.00= \_\_\_\_\_ +\$15.00= \_\_\_\_\_ x 50%= \_\_\_\_\_

**\$50,000 - \$100,000**

Cost of Work less \$50,000= \_\_\_\_\_ /1000 x \$4.00= \_\_\_\_\_ +\$260.00= \_\_\_\_\_ x 50% \_\_\_\_\_

**\$100,000 - \$500,000**

Cost of Work less \$100,000= \_\_\_\_\_ /1000 x \$3.00= \_\_\_\_\_ +\$460.00= \_\_\_\_\_ x 50%= \_\_\_\_\_

**\$500,001 and up**

Cost of Work less \$500,000= \_\_\_\_\_ /1000 x \$2.00= \_\_\_\_\_ +\$1,660.00= \_\_\_\_\_ x 50%= \_\_\_\_\_

**BALANCE DUE**

**Calculated Fee \_\_\_\_\_ less Total Amounts Paid \_\_\_\_\_ = Balance Due \_\_\_\_\_**

INITIAL FEE REVIEW FEE is 50% of Final Plan Review Fee **Not to Exceed \$500.00**, to be paid before the Schematic Review begins.

FINAL REVIEW FEE is to be paid before Final Review begins.

ADDITIONAL REVISED FINAL SUBMITTAL FEE is 15% of Final Review Fee **Not to Exceed \$2000.00** for each additional revised final submittal after the first Revised Final. **This amount will not be credited in the Final Reconciliation.**