



ALABAMA DEPARTMENT OF FINANCE REAL PROPERTY MANAGEMENT Division of Construction Management

www.dcm.alabama.gov, 334-242-4082, planreview@realproperty.alabama.gov

Revised September 2020

Department Use Only
Invoice # _____
Date Paid _____
Confirmation # _____

PLAN REVIEW FEE CALCULATION WORKSHEET (BASIC, ADA and 65%)

The Basic Plan Review Fee includes reviews of Schematic, Preliminary, Final and one Revised Final submittals, along with reviews of Addenda and ASIs. See descriptions below of ADA and 65% Plan Review Fees.

DCM (BC) # _____	Date _____
Project Name; Owner/Architect/Engineer Project # & Phase/Package # _____	
Owner Entity Name _____	
Architect/Engineer Firm Name _____	
Estimated Cost of the Work _____	
Choose one checkbox: Initial or ADA Fee, Optional 65% Intermediate Review Fee, Final Review Fee	
Final Review only: Date of previous submittal, if any _____ Fee Amount Paid _____	
(If paid electronically, do not include any credit card or check processing charges.)	

FEE CALCULATION:

Less than \$1,000

N/A

\$1,001 - \$50,000

Cost of Work less \$ 1,000= _____ /1,000 x \$5.00= _____ +\$15.00= _____ x 50%= _____

\$50,001 - \$100,000

Cost of Work less \$50,000= _____ /1,000 x \$4.00= _____ +\$260.00= _____ x 50%= _____

\$100,001 - \$500,000

Cost of Work less \$100,000= _____ /1,000 x \$3.00= _____ +\$460.00= _____ x 50%= _____

\$500,001 and up

Cost of Work less \$500,000= _____ /1,000 x \$2.00= _____ +\$1,660.00= _____ x 50%= _____

Calculated Fee _____ less Initial Fee Paid _____ =
(if applicable)

TOTAL DUE: _____

Initial Plan Review Fee is 50% of the Basic Final Plan Review Fee **Not to Exceed \$500.00**, to be paid before a Schematic or Preliminary Review can begin (a Final Plan Review Fee may be paid in lieu of an Initial Plan Review Fee).

ADA Review Fee is 50% of the basic Plan Review Fee **Not to Exceed \$500.00**, to be paid before an ADA Plan Review begins; covers Final and First Revised Final review. An ADA Plan Review is required of municipal and county government-owned/funded projects.

Optional 65% Intermediate Review Fee is 65% of the Basic Plan Review Fee; Optional 65% Review Fee covers one Optional 65% Intermediate Review. This review may be requested by the Owner and is in addition to the Basic Plan Review Fee.

Final Plan Review Fee is the balance remaining after subtracting an Initial Plan Review Fee payment, if any, from the total Basic Plan Review Fee. This fee must be paid before a Final Review can begin.

See the Additional Revised Final Review Fee Worksheet for each additional revised final submittal after the first Revised Final.

Make checks payable to: "Finance - Construction Management." Include the DCM (BC) Project Number, if assigned, on the checks and attach the fee worksheet. Mail payments to: Finance - Construction Management, PO Box 301150, Montgomery, AL 36130-1150.

Fees may be paid online at www.dcm.alabama.gov (in which case a completed fee worksheet is not required).

State agency inter-fund transfers and payments using Public School and College Authority (PSCA) funds: contact Jennie Jones at 334-242-4808 or jennie.jones@realproperty.alabama.gov.

The Basic Plan Review Fee is subject to the Final Reconciliation of Fees at the end of construction.